



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

EXECUTIVE COMMITTEE MEETING MINUTES

June 1, 2009

Approved
8/3/09

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Carla Bailey, <i>Co-Chair</i>	Al Ballesteros	Dean Page	Michael Green	Jane Nachazel
Anthony Braswell, <i>Co-Chair</i>	Nettie DeAugustine			Glenda Pinney
Eric Daar	Jeff Goodman			Jim Stewart
Whitney Engeran-Cordova	Angelica Palmeros			Craig Vincent-Jones
Michael Johnson	Mario Pérez			Nicole Werner
Lee Kochems	Kathy Watt			
Brad Land	Fariba Younai			

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- 1) **Agenda:** Executive Committee Meeting Agenda, 6/1/2009
- 2) **Minutes:** Executive Committee Meeting, 3/30/2009
- 3) **Policy Brief:** State Budget Cuts Brief #2, 3/30/2009
- 4) **Flyer:** LA County Rally and Protest, June 5, 2009, 3/30/2009
- 5) **Flyer:** Converge on the Capitol, June 10, 2009, 3/30/2009
- 6) **Agenda:** Joint Commission on HIV/Prevention Planning Committee Meeting Agenda, 6/4/2009
- 7) **Agenda:** Commission on HIV Meeting Agenda, 6/11/2009
- 8) **Summary:** Priorities and Planning (P&P) Committee Meeting Summary Notes, 5/26/2009
- 9) **Memorandum:** Service Planning Area (SPA) 1 Service Descriptions, 5/28/2009
- 10) **Performance Plan:** Management Appraisal and Performance Plan, 7/1/2009-6/30/2009, Craig Vincent-Jones, 3/30/2009

1. **CALL TO ORDER:** Mr. Braswell called the meeting to order at 10:20 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Postponed*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 3/30/2009 Executive Committee Meeting minutes (*Postponed*).
4. **PARLIAMENTARIAN REMARKS:** Mr. Stewart will review "Call the Question" at the 6/11/2009 Commission meeting.
5. **PUBLIC COMMENT, NON-AGENDIZED:** There were no public comments.
6. **COMMISSION COMMENT, NON-AGENDIZED:** There were no Commission comments.
7. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
8. **CO-CHAIRS' REPORT:**
 - A. **Proposed State Budget Cuts:**
 - Mr. Vincent-Jones reported that the community's quick response to proposed state budget cuts may have prompted a response to the original budget cuts proposals. Cuts still remain grievous. It is critical to continue advocacy.
 - Permits have been obtained for the 6/5/2009 rally, including one to shut down Santa Monica Boulevard.

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- The coalition developing the 6/10/2009 Sacramento rally is seeking additional buses. Four have been donated so far for Los Angeles area participants. San Francisco and other jurisdictions will also be sending busses.
- Mr. Land, Co-Chair, Consumer Caucus, reported difficulty mobilizing SPA 4 consumers. Many of them, he said, have been told everything will be fine, so they should not worry.
- Mr. Vincent-Jones said the Budget Policy Brief has been widely distributed. Providers should be helping educate their consumers, e.g., through case managers. Mr. Engeran-Cordova, AIDS Healthcare Foundation (AHF), reported their Chief of Staff gave a staff briefing. Their Medical Director is also sending a representative to each clinic to inform staff and direct them to inform others. Their Media Director will be receiving updated information as available.
- Mr. Giugni said the City of West Hollywood City Council has asked to be informed.
- ➡ Advocates will hold a conference call 6/2/2009 at 9:00 am. A legislative conference call will follow at 11:00 am.

B. Emergency Joint Commission/PPC Meeting:

- There will be a Joint Commission/PPC meeting on 6/4/2009 at St. Anne's Maternity Home, 9:00 to 11:45 am, prior to the regularly scheduled PPC meeting at 12:00 noon. The PPC has cancelled its colloquia in case the joint meeting runs over.
- Mr. Vincent-Jones said it was important to emphasize the continuum of care rather than putting care/treatment and prevention in "buckets". All can agree on the continuum's importance, while determining funding priorities is divisive and premature.
- The Committee agreed it is critical for the jurisdiction to present a united front. A focus on funding the full continuum will avoid giving opponents ideas for cuts. The Finance Committee is bound to hear about the meeting before it is over.
- One key focus of the meeting will be to educate the community. Julie Cross, Benefits Consultant, will report on proposed state budget cuts. Mario Pérez, Executive Director, OAPP, will report on the impact of cuts to the County.
- The public, especially consumers, should have ample time to tell their personal stories and the impact of potential cuts.
- The Emergency Joint Public Policy (JPP) Committee meeting initiated work on an advocacy plan. JPP will report on advocacy recommendations. Flyers will be available for the 6/5/2009 local and the 6/10/2009 Sacramento rallies. The community must be energized to continue advocacy until the final budget is signed by the Governor.
- The Legislative Budget Conference Committee will be voting on budget proposals starting 6/12/2009.
- ➡ Commission Co-Chairs, PPC Co-Chairs, Mr. Stewart and Mr. Vincent-Jones will hold a conference call to coordinate the meeting and determine procedural rules.
- ➡ There will be two key Co-Chairs, one each from the Commission and the PPC, with all Co-Chairs at the head table as well as Mr. Stewart for parliamentary guidance.
- ➡ Procedural rules like a two-minute speaker limit will be reviewed at the start of the meeting and enforced by Co-Chairs.
- ➡ The joint body cannot vote but, if desired, the Commission and PPC can vote separately assuming quorum of each.

C. **Monthly Commission Meeting:** The 6/11/2009 meeting will be extended, if needed, to 3:30 pm to address the state budget.

9. EXECUTIVE DIRECTOR'S REPORT:

A. MAPP Evaluation/Plan:

- Mr. Vincent-Jones provided the draft of his annual County evaluation which addresses behavioral characteristics and achievement of goals. These are rated from 1, failed to meet the goal, to 5, far exceeded expectations.
- The Co-Chairs previously provided input for this year's goal development on behalf of the Committee. Ratings are:

Goal	Assessment	Rating
Service Effectiveness	Methodology completed, indicators developed, implementation on schedule	5
Standards Dissemination	Design/editing done, timeline extended to include consumer materials	4
Comprehensive Care Plan	Completed, submitted to HRSA, on-going expansion for ancillary uses	5
CD4 Reporting Legislation	Commission led coalition of SB 1184 supporters, legislation enacted 11/2008	5
Website Phase II Upgrade	Format designed, materials ready, posting pending ISD County website work	3

- Ratings for behavioral characteristics had not yet been drafted. They are: customer service, workforce development, fiscal responsibility, improving internal operations, team building/collaboration, compliance with County policies and Board directives, innovation and creativity, and ethics.
- ➡ Committee members should provide MAPP input to Mr. Braswell.

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10. OAPP REPORT:

- Dr. Green said he did not anticipate additional information on SPA 1 services plan implementation progress until 8/2009.
- He affirmed that the County can accept Minority AIDS Initiative grant funds independent of state issues so long as the State permits it to do so. The upcoming application is a progress report which eases meeting the requirements and the Project Officer is also the Project Officer for the state which should facilitate State approval.
- It was noted Richard Iniguez, Office of AIDS, had announced position openings at the May Commission meeting.

11. HIV EPIDEMIOLOGY REPORT: There was no report.

12. PREVENTION PLANNING COMMITTEE (PPC) REPORT: There was no additional report.

13. CONSUMER CAUCUS REPORT: The 6/11/2009 meeting has been cancelled to allow the Commission meeting extra time.

14. STANDING COMMITTEE REPORTS:

A. Priorities and Planning (P&P):

1. **FY 2010 Allocations:** P&P will present their allocations recommendations.
2. **SPA 1 Allocation Plan Implementation:**
 - Dr. Green reported receipt of the Commission's review of the plan and has incorporated much of it. The Medical Care Coordination service description has been changed to the extent allowed by the County Counsel. The TA on the service description will be incorporated as it is received.
 - Mr. Vincent-Jones felt the service descriptions were not as complete as they were for the Medical Outpatient rate study. Dr. Green replied that abbreviated service descriptions were used because more complete ones would equal scopes of work, which cannot be disseminated prior to the RFP.
 - The Committee affirmed the importance of appropriate implementation of the SPA 1 plan developed through a concerted Commission/OAPP partnership.

B. Standards of Care (SOC):

1. **Medical Care Coordination:** There was no additional discussion.
2. **Effectiveness Subcommittee:** There was no report.

C. Joint Public Policy (JPP):

1. **Health Reform:** Mr. Vincent-Jones reported this was moving so quickly that an update will be needed on 6/11/2009.
2. **Legislative Update:** The regular update will be in the 6/11/2009 packet.

D. Operations:

1. **Commission Operations Budget:**
 - Mr. Vincent-Jones reported that he had not had time to consult with OAPP on it.
 - ➡ The Commission Co-Chairs and Mr. Engeran-Cordova will review the budget after the 6/4/2009 meeting.
2. **Member Nominations:**
 - The Committee is bringing forward the following nominations: Everett Alexander, SPA 5 Consumer, Alternate seat; Jenny O'Malley, SPA 3 Provider seat; and Karen Peterson, SPA 1 Provider seat.
 - ➡ Recommend Joanne Granai for Board proclamation in thanks for her service on the SPA 1 Provider seat.
3. **Commission Member Orientation:** Funding is being identified.

15. NEXT STEPS: There were no new items.

16. ANNOUNCEMENTS:

- Mr. Engeran-Cordova announced AHF is launching a Magic Johnson testing van cross-country trip on 6/8/2009.
- Mr. Vincent-Jones reported all written comments to the Conference Committee on the State budget must be received in Sacramento by 6/5/2009.
- ➡ Mr. Engeran-Cordova will see if Ms. Underwood is available for the 6/5/2009 rally.
- ➡ Letters on the budget can be dropped off at the Commission offices until end of day 6/4/2009. They will be sent overnight to the AHF office in Sacramento which will hand deliver them 6/5/2009.

17. ADJOURNMENT: The meeting was adjourned at 12:25 pm.